



## Financial Aid Office

### 2016 – 2017 V6 Verification Worksheet

### Independent Student

Your application has been selected for review in a process called “VERIFICATION.” In this process we are required by federal law (24 CFR, Part 668) to compare the information from the Free Application for Federal Student Aid (FAFSA) with the information provided on this form. If there are differences between your application and the documents you have submitted, it may be necessary for our office to make corrections electronically through the federal processor.

**TIPS FOR EXPEDITING THIS PROCESS:**

- Attach copies of your and your spouse’s (if filed separately) 2015 Federal Tax Return Transcripts. *Directions to obtain a tax return transcript is located at the end of this worksheet.*
- Write your name and Social Security Number or Student ID on all documents.
- Make sure ALL documents are SIGNED by the appropriate person before submitting them to our office. **Do not leave any questions blank unless the directions state otherwise.**
- **NOTE: Incomplete forms and/or documents will delay the continued processing of your financial aid.**

**SECTION A: STUDENT INFORMATION**

Student’s Name:	Student ID or SSN:	Date:
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**SECTION B: FAMILY INFORMATION**

List the people in your household in the table below. Include:

- Yourself
- Your spouse, if applicable
- Your children, if you provide more than half of their support  
From July 1, 2016 through June 30, 2017

Include other people as part of your household **ONLY IF:**

- They now live with you AND you provide more than half of their support AND will continue to provide more than half of their support from July 1, 2016 – June 30, 2017. *Documentation may be required. Attach addition page if necessary.*

Full Name	Age	Relationship	College	Will this person be enrolled at Least Half Time? Yes or No
		Self (Student)	ASU - Newport	

**SECTION C: CHILD SUPPORT**

**CHILD SUPPORT PAID:** Complete this section if you and/or your spouse listed in the household pay child support in 2015.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child	Age of Child	Yearly Amount Paid in 2015
				\$
				\$
				\$
Total Amount of Child Support Paid				\$

Section C continued from page 1.

**CHILD SUPPORT RECEIVED:** List the actual amount of child support received in 2015 for the children listed in your household. *DO NOT INCLUDE* foster care, adoption payments, or any amount that was court-ordered but not actually paid.

Name of Adult Who Received the Child Support	Name of the Child for Whom the Support was Received	Yearly Amount Paid in 2015
		\$
		\$
		\$
		\$
		\$
		\$
Total Amount of Child Support Received		\$

**SECTION D: SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP)**

Did anyone listed in Section B (Family Information) receive benefits from the Supplemental Nutrition Assistance Program SNAP (formerly known as food stamps in 2014 or 2015? (Check One)  Yes  No **Attach official documentation which shows the benefits received in 2014 and/or 2015.**

**SECTION E: STUDENT AND PARENT TAX AND INCOME INFORMATION**

Student	Spouse	Check the box that best fits your situation.
		I used the IRS Data Retrieval Tool on the FAFSA. <i>If you used the IRS Data Retrieval Tool and did not change the information, you do not need to submit a 2015 IRS Tax Transcript.</i>
		Attached is a copy of my 2015 IRS Tax Transcript. <i>ASUN will not accept a copy of your tax return.</i>
		I filed an amended 2015 Tax Return. <i>Please submit a 2015 IRS Tax Return Transcript and a signed copy of your 2015 IRS form 1040X.</i>
		I did not file a 2015 IRS Tax Return because I did not have any taxable income in 2015.
		I did not file a 2015 IRS Tax Return but I earned taxable income for 2015. <i>Submit all 2015 W-2 forms and other earning statement(s). Complete the box below titled "Income for Nontax Filers".</i>

Income for Nontax Filer			
Employer's Name	Employee's Name Student and/or Parent	2015 Income	W-2 or 1099 Attached?
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	

Complete this table with annual amounts for 2015. If an item does not apply to you or your spouse, then you **must** check "N/A".

<b>FINANCIAL RESOURCES</b>	<b>STUDENT</b>	<b>SPOUSE</b>	<b>N/A</b>
<b>Payments to tax-deferred pension and savings plans</b> The amounts on W-2 forms in boxes 12a through 12d, codes D, E, F, G, H or S	\$	\$	
<b>Tax exempt interest income.</b> IRS Form 1040 line 8b; IRS Form 1040A line 8b	\$	\$	
<b>IRA deductions and payments to self-employed SEP, SIMPLE, Keogh and other qualified plans.</b> IRS Form 1040 total of line 28+32; IRS Form 1040A line 27	\$	\$	
<b>Untaxed portions of health savings account.</b> IRS Form 1040 Line 25	\$	\$	
<b>Education Credits (American Opportunity, Hope of Lifetime Learning tax credits.</b> IRS Form 1040 Line 49; 1040 Line 31.	\$	\$	
<b>Other untaxed income not reported elsewhere on this form.</b> Include worker's compensation, disability benefits, Black Lung Benefits, Railroad Retirement Benefits, etc.	\$	\$	

**SECTION F: VETERANS NON-EDUCATION BENEFITS, HOUSING, FOOD, & OTHER LIVING EXPENSES PAID TO MEMBERS OF THE MILITARY, CLERGY AND OTHER**

List the total amount of veterans non-education benefits received in 2015. Include Disability, Death Pension, Dependency and Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances. **DO NOT INCLUDE** federal veteran's educational benefits. Include cash payments and/or cash value of benefits received. **DO NOT INCLUDE** the value of on-base military housing or the value of a basic military allowance for housing.

<b>RECIPIENT</b>	<b>TYPE OF BENEFITS RECEIVED</b>	<b>AMOUNT OF BENEFIT RECEIVED IN 2015</b>
		\$
		\$
		\$
		\$

**SECTION G: MONEY RECEIVED OR PAID ON YOUR BEHALF**

List any money received or paid on your behalf and not reported elsewhere on this form. For example, if someone is paying rent, utility bills, etc., for you or gives you cash, gift cards, etc., include the amount of that person's contributions. Amounts paid on your behalf includes TANF or distributions to you from a 529 plan owned by someone other than yourself or your parents.

<b>PURPOSE FOR THE MONEY RECEIVED/PAID</b>	<b>PAID BY</b>	<b>RELATIONSHIP TO STUDENT</b>	<b>AMOUNT OF BENEFIT RECEIVED IN 2015</b>
			\$
			\$
			\$
			\$

**SECTION H: CERTIFICATION AND SIGNATURE**

By signing below, certifies that all of the information reported is complete and correct to the best of my knowledge.

Student's Signature:	Date:
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***A 2015 IRS Tax Return Transcript may be obtained through –***

1. **Use the IRS Data Retrieval Tool** - Directly import 2015 IRS data into your FAFSA while completing your initial FAFSA or if your FAFSA is already completed, you can import your tax information to your FAFSA. To import 2015 IRS data to your FAFSA, log into [www.fafsa.gov](http://www.fafsa.gov) and click on “Make Corrections”, then click on the “Financial Information” tab, select “Already Completed” from the drop-down box. Follow the directions. Click on “Link to IRS”. Enter the information (use the same information as provided on your 2015 IRS Tax Return) and click “Submit”, then click “Transfer My Tax Info”, the click “Transfer Now”.
2. **Online Request** – Go to [www.irs.gov](http://www.irs.gov), under the Tools heading on the IRS homepage, click “Get a Tax Transcript by Mail.” Click “Get Transcript by MAIL.” Make sure to request the “IRS Tax Return Transcript” and NOT the “IRS Tax Account Transcript.”
3. **Telephone Request** – 1 (800) 908-9946 – Be prepared to wait on hold until a representative can assist you.
4. **Paper Request Form** – IRS Form 4506T-EZ or IRS Form 4506-T

In most cases, for electronic tax return filers, 2015 IRS income tax return information is available for the IRS Data Retrieval Tool or the IRS Tax Return Transcript within 2 to 3 week after the 2015 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of the 2015 paper IRS income tax returns, the 2015 IRS income tax return information is available for the IRS Data Retrieval Tool or the IRS Tax Return Transcript within 6 to 8 weeks after the 2015 paper IRS income tax return has been received by the IRS.